

GENERAL ASSEMBLY OF NORTH CAROLINA  
SESSION 2017

**H.B. 393**  
**Mar 16, 2017**  
**HOUSE PRINCIPAL CLERK**

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HOUSE BILL DRH40230-LMx-62 (03/09)

Short Title: Mebane Charter Revised & Consolidated. (Local)

Sponsors: Representatives Ross and Riddell (Primary Sponsors).

Referred to:

1 A BILL TO BE ENTITLED  
2 AN ACT TO REVISE AND CONSOLIDATE THE CHARTER OF THE CITY OF MEBANE  
3 AND TO REPEAL PRIOR CHARTER ACTS.

4 The General Assembly of North Carolina enacts:

5 SECTION 1. The Charter of the City of Mebane is revised and consolidated to  
6 read as follows:

7 "CHARTER OF THE CITY OF MEBANE

8 "ARTICLE I. INCORPORATION AND GENERAL POWERS

9 "Section 1.1. Incorporation and General Powers. The City of Mebane shall continue to be a  
10 body politic and corporate under the name and style of the "City of Mebane" and shall continue  
11 to be vested with all property and rights which now belong to the City; shall have perpetual  
12 succession; may have a common seal and alter and renew the same at pleasure; may sue and be  
13 sued; may contract; may acquire and hold all such property, real and personal, as may be  
14 devised, bequeathed, sold, or in any manner conveyed or dedicated to it or otherwise acquired  
15 by it and may, from time to time, hold or invest, sell, or dispose of the same; and shall have and  
16 may exercise in conformity with the provisions of this Charter all municipal powers, functions,  
17 rights, privileges, and immunities of every name and nature.

18 "Section 1.2. Enumerated Powers Not Exclusive. The enumeration of particular powers by  
19 this Charter shall not be held or deemed to be exclusive but, in addition to the powers  
20 enumerated herein or implied hereby, or those appropriate to the exercise of such powers, the  
21 City of Mebane shall have and may exercise all powers which are granted to cities by the  
22 general laws of North Carolina and all powers which, under the Constitution of North Carolina,  
23 it would be competent for this Charter specifically to enumerate.

24 "Section 1.3. Corporate Boundaries. The corporate boundaries of the City shall be those  
25 existing at the time of ratification of this Charter, as set forth on the official map of the City and  
26 as they may be altered from time to time in accordance with law. An official map of the City,  
27 showing the current municipal boundaries, shall be maintained permanently in the Office of the  
28 City Clerk and shall be available for public inspection. Upon alteration of the corporate  
29 boundaries pursuant to law, the appropriate changes to the official map shall be made and  
30 copies shall be filed in the Office of the Secretary of State, the County Register of Deeds, and  
31 the appropriate board of elections.

32 "ARTICLE II. GOVERNING BODY

33 "Section 2.1. City Governing Body. The City Council, hereinafter referred to as the  
34 "Council," and the Mayor shall be the governing body of the City.

35 "Section 2.2. Composition; Terms of Office. The City Council shall be composed of five  
36 members who shall be elected by all the qualified voters of the City voting at large in the



1 manner provided for in Article III of this Charter. The members shall serve four-year staggered  
2 terms as provided in Section 3.3 of this Charter or until their successors are elected and  
3 qualified.

4 "Section 2.3. Mayor; Duties. The Mayor of the City shall be elected at large by and from  
5 the qualified voters of the City in the manner provided in Article III of this Charter for a term  
6 of four years or until a successor is elected and qualified. The Mayor shall be the official head  
7 of the City government and shall preside at all meetings of the Council, shall have the right to  
8 vote only when there is an equal division on any question or matter before the Council, and  
9 shall exercise the powers and duties conferred by law or as directed by the Council.

10 "Section 2.4. Mayor Pro Tempore. At the organizational meeting following each municipal  
11 election, the Council shall elect from among its members a Mayor Pro Tempore who shall  
12 perform the duties of the Mayor in the Mayor's absence or disability. The Mayor Pro Tempore  
13 shall serve for a term of two years.

14 "Section 2.5. Organization of the Council. The Council shall meet at the next regularly  
15 scheduled meeting following its election for the purpose of executing the oath of office and  
16 electing a Mayor Pro Tempore as provided for in Section 2.4 of this Charter. The meeting shall  
17 be presided over by the City Clerk, who shall certify to the incumbent Mayor the results of the  
18 election and shall cause the same to be entered in the minutes of the Council. After receiving  
19 the oath of office, the newly elected Mayor shall preside over the organizational meeting. The  
20 organization of the Council shall take place notwithstanding the absence, death, refusal to  
21 serve, failure to qualify, or nonelection of one or more members, but a quorum of the members  
22 must be present. Any member entitled to make the oath provided for in this section who is not  
23 present at the time fixed therefor may make the oath at any time thereafter.

24 "Section 2.6. Meetings. In accordance with general law, the Council shall have authority to  
25 determine the time and place of Council meetings within or outside Alamance County; to make  
26 provisions as it may deem wise relative to regular, special, emergency, adjourned, and  
27 continued meetings; to adopt rules of procedure; and generally to regulate the time, place,  
28 manner, and method of the exercise of its powers.

29 "Section 2.7. Quorum and General Procedures. A majority of the members of the Council  
30 shall constitute a quorum. In accordance with general law, meetings of the Council shall be  
31 public and the Mayor shall, if present, preside. In the absence of the Mayor, the Mayor Pro  
32 Tempore shall preside, and in the absence of both, a Chair Pro Tempore shall be chosen. The  
33 City Clerk shall be the ex officio clerk of the City Council and shall keep records of its  
34 proceedings, but in case of the Clerk's temporary absence or a vacancy in the office, the City  
35 Council may elect by ballot a temporary clerk, who shall be sworn to the faithful discharge of  
36 the duties of the office and may act as Clerk of the City Council until a City Clerk is chosen  
37 and qualified. On request of one member, the vote shall be by yeas and nays and shall be  
38 entered upon the records.

39 "Section 2.8. Voting. At least three affirmative votes shall be necessary for the passage of  
40 any order, ordinance, resolution, or vote. Notwithstanding the provisions of G.S. 160A-75, an  
41 ordinance may be finally passed on first reading with the assent of a majority of the Council.

42 "Section 2.9. Vacancies. Vacancies that occur in any elective office of the City shall be  
43 filled in accordance with the provisions of G.S. 160A-63.

44 "Section 2.10. Compensation. In accordance with G.S. 160A-64, the Council may fix its  
45 own compensation and the compensation of the Mayor and any other elected officers of the  
46 City.

### 47 "ARTICLE III. ELECTIONS

48 "Section 3.1. Regular Municipal Elections. Regular municipal elections shall be held in  
49 each odd-numbered year in accordance with the uniform municipal election laws of North  
50 Carolina. Elections shall be conducted on a nonpartisan basis and the results determined using

1 the nonpartisan plurality method as provided in G.S. 163-292. Absentee voting shall be  
2 permitted in municipal elections as provided in G.S. 163-302.

3 "Section 3.2. Election of Mayor. A Mayor shall be elected in the regular municipal election  
4 in 2019 and every four years thereafter.

5 "Section 3.3. Election of Council. The Council members serving on the date of ratification  
6 of this Charter shall serve until the expiration of their terms or until their successors are elected  
7 and qualified. In the regular municipal election in 2017 and quadrennially thereafter, three  
8 Council members shall be elected to serve four-year terms in those positions whose terms are  
9 then expiring. In the regular municipal election in 2019 and quadrennially thereafter, two  
10 Council members shall be elected to serve four-year terms in those positions whose terms are  
11 then expiring.

12 "Section 3.4. Special Elections and Referenda. Special elections and referenda may be held  
13 only as provided by general law or applicable local acts enacted by the General Assembly.

14 "ARTICLE IV. ORGANIZATION AND ADMINISTRATION

15 "Section 4.1. Form of Government. The City shall operate under the council-manager form  
16 of government as provided in Part 2 of Article 7 of Chapter 160A of the General Statutes.

17 "Section 4.2. City Manager. The Council shall appoint a City Manager, who shall be the  
18 administrative head of City government and shall be responsible for the administration of all  
19 departments of City government. The City Manager shall be appointed with regard to executive  
20 and administrative abilities only and does not have to be a resident of the City when appointed.  
21 The City Manager shall hold office at the pleasure of the Council and shall receive the  
22 compensation established by the Council from time to time. The City Manager shall have all  
23 the powers and duties conferred by general law, except as expressly limited by the provisions  
24 of this Charter, and shall have the additional powers and duties conferred by the Board as  
25 authorized by general or local law.

26 "Section 4.3. City Attorney. The Council shall appoint a City Attorney to represent the  
27 City, advise City officials, and perform other duties required by law or directed by the Board.

28 "Section 4.4. City Clerk. The Council shall appoint a City Clerk, who shall keep a journal  
29 of the proceedings of the Board, maintain official records and documents, give notice of  
30 meetings, and perform other duties required by general or local law or directed by the Council.

31 "Section 4.5. Finance Director. The Council shall appoint a Finance Director to perform  
32 the duties prescribed in G.S. 159-25 and to perform other duties required by law or assigned by  
33 the Council.

34 "Section 4.6. Tax Collector. The Council shall appoint a Tax Collector as provided in  
35 G.S. 105-349 to collect all taxes owed to the City and to perform the duties specified in  
36 G.S. 105-350 and any other duties prescribed by general or local law.

37 "Section 4.7. Other Administrative Officers and Employees. The Council may authorize  
38 other positions to be filled by appointment and may organize the City government as it deems  
39 appropriate, subject to the requirements of general or local law.

40 "Section 4.8. Position Classification; Employee Salary. The Council shall approve position  
41 classifications and pay plans for all employees.

42 "ARTICLE V. FINANCE AND TAXATION

43 "Section 5.1. In General. The fiscal affairs of the City shall be governed by the provisions  
44 of Chapter 159 of the General Statutes.

45 "ARTICLE VI. STREET AND SIDEWALK IMPROVEMENTS

46 "Section 6.1. Street Improvements; Assessment of Cost. In addition to any authority which  
47 is now or may hereafter be granted by general law to the City for making street improvements,  
48 the Council is hereby authorized to make street improvements and to assess the cost thereof  
49 against abutting property owners in accordance with the provisions of this Article. For purpose  
50 of this Article, the term "street improvement" includes grading, regrading, surfacing,

1 resurfacing, widening, paving, repaving, the acquisition of right-of-way, and the construction or  
2 reconstruction of curb, gutters, and street drainage facilities.

3 "Section 6.2. Street Improvements; When Petition Unnecessary. The Council may order  
4 street improvements and assess the cost thereof exclusive of the cost incurred at street  
5 intersections against the abutting property owners at an equal rate per front foot, without the  
6 necessity of a petition, upon the finding by the Council of any of the following:

- 7 (1) That the street or part thereof is unsafe for vehicular traffic and that it is in  
8 the public interest to make the improvement.
- 9 (2) That it is in the public interest to connect two streets, or portions of a street,  
10 already improved.
- 11 (3) That it is in the public interest to widen a street, or part thereof, which is  
12 already improved, provided that assessments for widening any street or  
13 portions of a street without petition shall be limited to the cost of widening  
14 and otherwise improving the street in accordance with the street  
15 classification and improvement standards established by the City's  
16 thoroughfare or major street plan for the particular street or part thereof to be  
17 widened and improved under the authority granted by this Article.

18 "Section 6.3. Sidewalks; When Assessment Unnecessary; Assessment of Cost. In addition  
19 to any authority which is now or may hereafter be granted by general law to the City for  
20 making sidewalk improvements, the Council is hereby authorized, without the necessity of a  
21 petition, to make or to order to be made sidewalk improvements or repairs according to  
22 standards and specifications of the City and to assess the total cost thereof against abutting  
23 property owners, according to one or more of the assessment bases set forth in Article 10 of  
24 Chapter 160A of the General Statutes. If a sidewalk is constructed on only one side of a street  
25 in a residential zone, the cost thereof may be assessed against property abutting on both sides of  
26 the street, unless there already exists a sidewalk on the other side of the street, the total cost of  
27 which has been assessed against the abutting property.

28 "Section 6.4. Assessment Procedure. In ordering street and sidewalk improvements without  
29 a petition and assessing the cost thereof under authority of this Article, the Council shall  
30 comply with the procedure provided by Article 10 of Chapter 160A of the General Statutes,  
31 except those provisions relating to the petition of property owners and the sufficiency thereof.

32 "Section 6.5. Effect of Assessment. The effect of the act of levying assessments under the  
33 authority of this Article shall for all purposes be the same as if the assessments were levied  
34 under authority of Article 10 of Chapter 160A of the General Statutes.

35 "Section 6.6. Sidewalk Maintenance in Extraterritorial Jurisdiction. The City may maintain  
36 sidewalks located in the City's extraterritorial planning jurisdiction under G.S. 160A-360.

#### 37 "ARTICLE VII. WATER AND SEWER IMPROVEMENTS

38 "Section 7.1. Laterals Included in Cost. In ordering water or sewer line extensions, or both,  
39 the assessment of the cost thereof under the authority given by general law, the Council is  
40 hereby authorized to include in the extensions water and sewer line laterals and to include the  
41 cost of the laterals in the total cost to be assessed upon abutting properties.

42 "Section 7.2. Classification and Exemption. Where water or sewer lines are constructed  
43 across or through lots or tracts of land or when water or sewer lines, or both, are installed along  
44 both sides of corner lots and are financed in whole or in part by assessment, the Council may  
45 by uniform rule classify the lines for assessment as in its judgment will represent the benefits  
46 derived. As provided by G.S. 160A-219, the schedules of exemptions may be classified as to  
47 land uses (residential, business, commercial, industrial, office and institutional, agricultural, or  
48 other classifications) and shall be uniform for each classification used. However, no schedule  
49 of exemptions may provide for exemption of more than seventy-five percent (75%) of the  
50 frontage of any side of a corner lot or 150 feet, whichever is greater.

1 "Section 7.3. Assessments and Connection Fees. The Council may establish and collect  
2 connection fees and assessments for water and sewer extensions both within and outside the  
3 corporate limits. The fees and assessments shall fund necessary improvements and maintain  
4 services to inhabitants that are sufficient to address expansion and needs of the water and sewer  
5 system. Assessments may be made on any of the bases authorized in G.S. 160A-218.

6 "Section 7.4. Optional Cost Sharing. Without regard to the limitations provided in Article  
7 10 of Chapter 160A of the General Statutes or in any other provision of law, the Council acting  
8 for the City may assume such proportion of the total cost of local improvements, including  
9 street improvements, sidewalk improvements, curb and gutter improvements, or water and  
10 sewer improvements, or any one or more of them, as the Council may, from time to time, deem  
11 appropriate.

12 "Section 7.5. Payment of Assessments. Any special assessment of the City for any purpose  
13 amounting to less than one hundred dollars (\$100.00) shall be paid in cash not later than the  
14 next due date of City taxes rather than in annual installments and shall bear interest as taxes.  
15 Installment payments on special assessments shall uniformly fall due on the date that taxes are  
16 due and payable.

#### 17 "ARTICLE VIII. REGULATORY POWERS

18 "Section 8.1. Land-Use Regulation. The City possesses all of the land-use regulation  
19 powers conferred on cities generally by general law.

20 "Section 8.2. Underground Utilities. In addition to the powers now or hereafter granted to  
21 cities by law, the City's subdivision ordinance may require that all utility or other pipes, wiring  
22 conduits, cables, and fixtures within subdivisions be installed underground, whether or not the  
23 same are installed in public rights-of-way pursuant to plans or regulations approved by the  
24 North Carolina Utilities Commission.

25 "Section 8.3. Annexations. Extensions of the City's corporate boundaries and filings of  
26 ordinances and maps of the extensions shall be governed by general or local law or the  
27 provisions of this Charter. The provisions of G.S. 160A-58.1(b)(5) shall not apply to the City.

#### 28 "ARTICLE IX. CLAIMS AGAINST THE CITY

29 "Section 9.1. Presentation of Claims; Suit Upon Claims. (a) All claims or demands against  
30 the City arising in tort or in contract shall be presented to the Council in writing, signed by the  
31 claimant or the claimant's attorney or agent, within 90 days after the claim or demand is due or  
32 the cause of action accrues, and no suit or action shall be brought thereon within 30 days or  
33 after the expiration of 12 months from the time said claim or demand is so presented. Unless  
34 the claim or demand is so presented within 90 days after the cause of action accrues and unless  
35 suit is brought within 12 months thereafter, any action thereon is barred.

36 (b) No action shall be instituted against the City on account of damages to or  
37 compensation for real property taken or used by the City for any public purpose, or for the  
38 ejection of the City therefrom, or to remove a cloud upon the title thereof unless, within two  
39 years after the alleged use, the owner, the owner's executor, administrator, guardian, or next  
40 friend shall have given notice in writing to the Council of the claim, stating in the notice the  
41 date that the alleged use commenced, a description of property alleged to have been used, and  
42 the amount of damage or compensation claimed.

43 "Section 9.2. Settlement of Claims by City Manager. The Council may, by ordinance,  
44 authorize the City Manager to settle claims against the City."

45 **SECTION 2.** The purpose of this act is to revise the Charter of the City of Mebane  
46 and to consolidate certain acts concerning the property, affairs, and government of the City. It  
47 is intended to continue without interruption those provisions of prior acts that are expressly  
48 consolidated into this act, so that all rights and liabilities which have accrued are preserved and  
49 may be enforced.

1           **SECTION 3.** This act does not repeal or affect any acts concerning the property,  
2 affairs, or government of public schools or any acts validating official actions, proceedings,  
3 contracts, or obligations of any kind.

4           **SECTION 4.** The following acts, having served the purposes for which they were  
5 enacted or having been consolidated into this act, are expressly repealed:

6           Chapter 514 of the Session Laws of 1973

7           S.L. 2006-10.

8           **SECTION 5.** The Mayor and Council members serving on the date of ratification  
9 of this act shall serve until the expiration of their terms or until their successors are elected and  
10 qualified. Thereafter, those offices shall be filled as provided in Articles II and III of the  
11 Charter of the City of Mebane, as enacted in Section 1 of this act.

12           **SECTION 6.** This act does not affect any rights or interests that arose under any  
13 provisions repealed by this act.

14           **SECTION 7.** All existing ordinances, resolutions, and other provisions of the City  
15 of Mebane not inconsistent with the provisions of this act shall continue in effect until repealed  
16 or amended.

17           **SECTION 8.** No action or proceeding pending on the effective date of this act by  
18 or against the City of Mebane or any of its departments or agencies shall be abated or otherwise  
19 affected by this act.

20           **SECTION 9.** If any provision of this act or application thereof is held invalid, such  
21 invalidity shall not affect other provisions or applications of this act that can be given effect  
22 without the invalid provision or application, and, to this end, the provisions of this act are  
23 declared to be severable.

24           **SECTION 10.** Whenever a reference is made in this act to a particular provision of  
25 the General Statutes, and that provision is later amended, superseded, or recodified, the  
26 reference shall be deemed amended to refer to the amended General Statute or to the General  
27 Statute that most clearly corresponds to the statutory provision which is superseded or  
28 recodified.

29           **SECTION 11.** This act is effective when it becomes law.